

**NATIONAL CONVENTION FOR SENIOR HIGH COURT JUSTICES: STRENGTHENING FISCAL AND ADMINISTRATIVE PROTOCOLS IN HIGH COURTS [P-1428]**

**14<sup>th</sup> & 15<sup>th</sup> December 2024**

National Judicial Academy (NJA), Bhopal

**TENTATIVE PROGRAMME SCHEDULE**

| <b>DAY-1: 14.12.2024<br/>SATURDAY</b>              |   |
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| <b><u>SESSION 1</u></b><br><br>10:30 AM -12:00 PM  | <b>Administrative Functions of the High Court/ Chief Justice</b><br><br><i>Proposed scope of discussion:</i> <ul style="list-style-type: none"><li>• Effective Registry Management and Inspections: Role of Chief Justice in placement of efficient Judicial Officers</li><li>• Training of Secretarial Staff: Technical and Non-Technical</li><li>• Management of Full Court Meetings: Preparing the Agenda and Arriving at Consensus</li></ul> <p style="text-align: center;"><b><u>Speakers</u></b><br/><b>Justice Kurian Joseph</b><br/><b>Justice A.P. Sahi</b></p>  |
| <b>Tea Break: 12:00 PM - 12:30PM</b>               |   |
| <b><u>SESSION 2</u></b><br><br>12:30 PM - 02:00 PM | <b>Administrative Functions of the High Court/ Chief Justice</b><br><br><i>Proposed scope of discussion:</i> <ul style="list-style-type: none"><li>• Chief Justice the Master of Roster: Judicial &amp; Administrative Considerations in Preparation of Rosters</li><li>• Constitution of Committees</li><li>• Portfolio Judges and their Responsibilities</li><li>• Annual Confidential Report</li><li>• Holding Timely Selections of Judicial Officers and their Protocols</li></ul> <p style="text-align: center;"><b><u>Speakers</u></b><br/><b>Justice A.P. Sahi</b><br/><b>Justice Rajiv Shakdher</b></p> |
| <b>Lunch Break: 02:00 PM - 03:00 PM</b>            |   |
| <b><u>SESSION 3</u></b><br><br>03:00 PM – 04:30 PM | <b>Role of ICT in Advancing Judicial Governance</b><br><br><i>Proposed scope of discussion:</i> <ul style="list-style-type: none"><li>• Advancements in Technology and Judiciary: Impact Assessment</li><li>• ICT as an Enabler for Process Re-engineering in the High Court</li><li>• Court Management Tools and Collaborative Training</li></ul> <p style="text-align: center;"><b><u>Speaker</u></b><br/><b>Prof. Ananth Prabhu G.</b><br/><b><u>Chair</u></b><br/><b>Justice A.P. Sahi</b></p>  |
| <b>Tea : 04:30 PM</b>                              |   |

**DAY-2: 15.12.2024**

**SUNDAY**

**SESSION 4**

**10:00 AM -11:30 AM**

**Budget Preparation & Fiscal Management**

*Proposed scope of discussion:*

- Pre-budget Planning: Past Utilization, Current Requirements, Contingency; and Sector-Wise Estimates
- Co-opting/Consulting Experts for Fiscal Planning and Budget Preparation
- Effective Budgeting: Synergy between Judiciary and Fiscal Authorities
- Designing Action Plan for Utilization of Fiscal Resources
- Effective Utilization of Grants and other Financial Resources: Monitoring Expenditure

**Speaker**

**Mr. Subhash Pandey**

**Chair**

**Justice S. Talapatra**

**Tea Break: 11:30 AM - 12:00 PM**

**SESSION 5**

**12:00 PM - 1:30 PM**

**Administrative Functions of the High Court/ Chief Justice**

*Proposed scope of discussion:*

- Time Management: Balancing Judicial and Administrative Functions
- Maintaining Docket of Reserved Judgments
- Collaboration with other Branches - Union and State Executive: Infrastructure, Budget, and Law & Order

**Speaker**

**Justice Mohit S. Shah**

**Justice S. Talapatra**

**1:30 PM - 01:45 PM**

*Audit of the Course by Participant Justices*

**01:45 PM**

**Lunch Break & Departure**

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**Administrative Assistance**

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|----------------------|--|---------------------------|--|
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